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ABSTRACT

This book contains a collection of self-instructional modules for college faculty and teaching assistants. The modules address key aspects of teacher-learner interaction, including setting of course objectives, preparing lectures, conducting classroom discussions, preparing various types of tests (multiple choice, true-false, matching test items, item analysis on objective tests, performance tests, and scoring essay questions), and improving faculty-student relationships. Also included are a series of exercises meant to assist the reader in practicing the principles learned from the book. In addition, guidelines are provided for developing and using objective and behavioral checklists, Likert and semantic differential rating scales, ranking techniques, and open-ended questions. A self-appraisal form is presented that helps identify interests and level of professional commitment. The book also includes a comprehensive index and a 17-item bibliography. References and sources follow chapters. (GLR)

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